

PTC MEETING NOTES

WEDNESDAY, DECEMBER 2, 2009

CALLED TO ORDER: 8:10am

ADJOURNED: 10:10am

NOTES RESPECTFULLY SUBMITTED BY: K. Cyr

IN ATTENDANCE: J. Charbonneau, L. Carlin, K. Steele, M., Skrzypek, A. Kekel, A. Byerly, J. Anderson, C. Wooten, C. Lulko, L. Wehby, P. Mertes, K. Bernhardt, J. Cornwell, K. Gregoire

ABSENT: C. Gafa

November 4, 2009 Minutes Presented by Katie Cyr and approved

Financial Report: Jim Charbonneau, Treasurer

Ami Kekel and Jim will follow up on LNO deposit with Kim, parish bookkeeper and update with Jim Charbonneau
Financial report motioned for approval and approved

I. IC - IT Guest Speaker - Keith Gregoire (parent of Madison Grade 2)

IC-IT-TECH TALK - our goal for PTC is to assist

- A. will be implementing new system; hosting our own server that is cross-platform
- B. looking at total cost of ownership; we get shared support from Anchor Bay Tech
- C. software licensing; open licensing program that is online (use key codes and not lose system disks)
- D. our previous system products are now obsolete with updated software
- E. proposing Phase I (server and software must be purchased at the same time est. \$5,000) and Phase 2 (est. \$6,0000)
- F. proposal would continue to allow tech support even in use from a remote site (not costly on-site support)
- G. new server will be able to support every classroom and existing lab; our existing server can't process
- H. this could expose wiring deficiencies in the building and will be addressed; long-standing problems solved
- I. storage will be on web; not on server; to add storage is inexpensive
- J. infrastructure will support 500 students for 5 years
- K. Timeline: could be built over Christmas break if the money is available
- L. thank you to IT team (Keith Gregoire, Chris Ameel, Stan Lisica)
- M. Vote for PTC to purchase Phase I with existing funds; motion approved

II. Principal & Teacher Update -

- A. Update on the Assembly: Oliver 12/1/09
 - it was interesting troupe, good questions, good exposure to theatre and acting
- B. Thanksgiving Feast
 1. new system for participation with liaisons worked well; the leftovers were taken to the Capuchin Soup Kitchen who were excited and appreciated to accept
- C. Assemblies Still to Come: Author Denise Kaufmann, Flying Aces Professional Frisbee Team, "Artists-in-Action" day,
- D. Teacher's Wish List
 1. implementation for December; Laura proposed a sign-up sheet; collect poster at end of month and post wishlist in Spotlight; post on website (possibly parish/school wide)
 2. progress report for Jenkin, Baetens, Verska
 3. classroom computers still in process - immediate need in 1st, 3rd, & 4th
 4. Pam Mertes shared an idea for wish list implementation from another school
 5. Skrypek has been researching updating accelerated and star reading programs (est cost \$2397) first time subscription and \$1800 per year renew
 6. Skrypek thanked for updated microphones/stands for the school assemblies, plays
- E. Mrs. Steele update
 1. full attention on tech problems and update needs for school
 2. we've been stretching our resources for years but reality is here
 3. AOD Superintendent of Catholic Schools and based on 8th grade Iowa scores we are in the Top 10% of the Nation

III. Fundraising Events - New Business

Need to involve more parents! This is not for credit hours -- this is to help your kids!

A. Winter Wine Down - Saturday, March 6, 2010

1. Chairperson (s) still needed
2. Raffle Area: Donna Razzak, Ami Kekel
3. Tickets: Cheryl Goodall
4. Colleen has been working on prizes; am proposing to parents to "re-gift"; like to train new volunteers to work
5. job descriptions attachment to the School Spotlight - upon approval by Mrs. Steele

- B. Market Day - Monthly Fundraiser - Chairperson: Caroline Lulko
 1. increased sales this month over \$1600; taste-tested fruit snacks and granola bars
 2. reminder that there is a "clearance" tab on the website
- C. Pizza Sales - April - Chairperson: Donna Razzak
 - Order forms home by Easter Break
- D. Cell Phone, Ink Jet and Laser Cartridge Collection, Gordon Foods, Box Tops, Campbell's Labels, VG's Receipts Ongoing Collection - Mrs. Gadowski
 - new proposal Capri Sun 2¢ per pouch returned of flattened pouch
- E. Walk-a-thon introduced for possible fundraising event.
 - Donna Razzak provided research via email; we will go over next month

IV. Non-Fundraising Events - New Business 2009-2010

A. Santa Shop UPDATE - December 14, 2009

Thank You to our Co-chairs: Ami Kekel & Jenny Anderson

1. gift bags, tape and tissue paper are needed
2. table spending money on gift for each kid
3. area for non-shoppers; Laura Carlin will provide coloring books and crayons
4. Jenny is making calls for helpers
5. shopping times for kids will be established and given to Ami Kekel
6. volunteers for set up 11am Sunday at gym, vendor set up 7am on Monday
7. explanation paper goes out to Kindergartners and new families
8. shopping list will go home before
9. open Santa Shop up this year for Preschoolers as well

B. Christmas Concert - December 17, 2009

1. Need committee for Afterglow
2. Set-Up/Tear Down help needed (keep tear down brief so families can go home that night)
3. Liaisons to coordinate cookie/drink designation per classroom:
 - 6th grade will supply approx. 100 juiceboxes (Capri Sun)
 - PreK-5, 7-8 will bring cookies (ask 5 or 6 people from each class to bake 3 doz. = 1440 cookies)
 - Green Club from 6th Grade will do the recycling that night; make return boxes available
4. Laura Carlin will email all liaisons with quantities and details

C. March Reading Night - Chairperson: April Byerly and Marlene Skrypek

1. Mrs Skrypek would like to pull in Alice in Wonderland theme to tie into play
2. looking for adult sized costume Alice in Wonderland, Janis Cornwell can provide costumes
3. collection of gently used books to send home with kids that night
4. April will confirm date to book at parish hall
5. Book exchange proposed by Pam Mertes and accepted

V. Fundraising Events - Old Business

A. Ladies Night Out UPDATE - Thursday, November 12

1. Profit: \$2009.00
2. Attendance: 170 / Vendors: 30 at \$30 per table / Avg. Raffle Cost: \$20.00
3. Great feedback on bags, organization, and retention of shoppers and participants, great layout
4. Might need more volunteers for clean up, possibly just do a dessert bar (and nix appetizers)
5. Want the event to fund itself
6. Tax questions resolved with parish bookkeeper

VI. Open Discussion

1. Swingset chains rusting - parents would like fixed; fence by bank parking lot concern raised
2. Christmas program projection of logo on either side suggested
3. Paint logo on gym wall suggested
4. Four square and hopscotch needs to be done asap for school kids

VII. Raffle Give-a-way (November's winner: M. Bagan)

Pam Mertes was this month's winner of Youth School Sweatshirt

VIII. Closing Prayer